

## HOMEOWNER CHECKLIST

To refinance an existing loan, please contact a certified lender. A list of certified lenders can be found at [www.mhdc.com](http://www.mhdc.com).

Please see below for a list of items you will need to provide the certified lender when applying to refinance your loan:

- Name and address of employer(s)
- List of all outstanding debts and credit cards
- Federal income tax returns for the past three years
- Most recent pay stub(s)
- Divorce decrees (if applicable) and other documents relating to certain circumstances that may affect your financial status

For more information, please contact MHDC or a certified lender.

3435 Broadway  
Kansas City, MO 64111  
Main: 816-759-6600  
Toll Free: 800-246-7973  
[www.mhdc.com](http://www.mhdc.com)



## REFINANCE PROGRAM

Helping Missourians  
Avoid Foreclosure

## REFINANCE PROGRAM

- The MHDC refinance program is designed for homeowners who need assistance with the closing costs associated with refinancing an existing mortgage.
- The program also assists those who need a reduction in the principal balance of the first mortgage in order to refinance their existing home loan.
- Qualifying buyers are eligible for a second mortgage of up to 3% of the primary loan amount to be used to fund closing costs.
- Because the second mortgage is forgiven after five years of occupancy by the owner, it does not require monthly payments.
- Homeowners still unable to qualify because of insufficient equity are eligible for an additional grant of up to \$10,000.
- The maximum grant amount available for principal reduction is 10% of the primary loan, up to \$10,000.
- To receive the additional grant for principal reduction, the homeowner must also use closing cost assistance in the form of a second mortgage of up to 3% of the primary loan.
- The maximum combined amount of the grant and second mortgage is \$13,000.
- The homeowner must also meet the income and purchase price limits of the program that can be found at [www.mhdc.com/homes/firstplaceloans/income\\_limits/rlp.htm](http://www.mhdc.com/homes/firstplaceloans/income_limits/rlp.htm).

## PROGRAM ELIGIBILITY

- The borrower must receive face-to-face counseling from a U.S. Department of Housing and Urban Development (HUD)-approved credit counseling agency.
- Only owner-occupied, single family residences are eligible for the refinance program through MHDC.
- The refinance must result in a new principal and interest payment, or the interest rate must be lowered by 1%. If these requirements are not met, refinancing is still permissible if the existing loan is an adjustable rate or balloon mortgage.
- The appraised value of the home must not exceed the maximum purchase price limit.
- Cash-out of the grant is not allowed.