

Missouri Housing Development Commission
Homeless Management Information System (HMIS)
Notice of Funding Availability (NOFA)

NOFA Date: 2/19/2013

Purpose:

The Missouri Housing Development Commission (MHDC) hereby notifies interested organizations of the availability of funds to provide assistance to HMIS providers in the state of Missouri.

\$50,000 from Missouri Housing Development Commission Fund Balance.

Deadline:

Applications for funding will be accepted by MHDC until 4:30 p.m. CDT on March 30, 2013. All **applications received after the deadline will be rejected** and returned to the sender. Decisions regarding funding of proposals are scheduled to be made by the commission in April 2013.

Requirements:

- Applicants must be a nonprofit or for profit corporation or partnership entity formed pursuant to applicable Missouri law, must be an entity in good standing with the state of Missouri and provide HMIS administrative services. **MHDC Fund Balance monies will not be awarded to individuals or HMIS agency users.**
- All **proposals must be submitted on 2013 application** form included on the MHDC website (<http://www.mhdc.com/ci/index.htm>).
- Funds must be used to support HMIS providers in the state of Missouri.

Homeless Management Information System (HMIS)

Historical Information:

A Homeless Management Information System (HMIS) is a software application designed to record and store client-level information on the characteristics and service needs of homeless persons. A HMIS is typically a web-based software application that homeless assistance providers use to coordinate care, manage their operations, and better serve their clients.

HMIS implementations can encompass geographic areas ranging from a single county to an entire state. A HMIS knits together homeless assistance providers within a community and creates a more coordinated and effective housing and service delivery system.

The United States Department of Housing and Urban Development (HUD) and other planners and policymakers at the federal, state and local levels use aggregate HMIS data to obtain better information about the extent and nature of homelessness over time. Specifically, a HMIS can be used to produce an unduplicated count of homeless persons, understand patterns of service use, and measure the effectiveness of homeless programs.

Homeless Management Information Systems were first developed in the late 1990s in response to a mandate by Congress requiring States to collect this data as a condition of receiving federal money from HUD to serve homeless populations. The impetus behind this mandate was to reduce and eventually solve homelessness, a problem which could never be solved if it was not understood and if progress toward that goal was not tracked.

In Missouri:

In Missouri, several HMIS providers support the Homeless Assistance Programs. Missouri Housing Development Commission (MHDC) depends on these providers to support the data for the Missouri Housing Trust Fund, Housing First Program, Emergency Solution Grant and the bi-annual Homeless Study.

Contributors to Program Success include the following:

- Access to homeless data
- Client driven services
- Collaboration at local continuum level and statewide level
- Commitment to provide data on a timely basis
- Continued effort to include agency data

HMIS Providers will:

- Provide homeless data to MHDC in a timely basis
- Work with homeless provider agencies to gather accurate data
- Collaborate with local continua and attend housing meetings on a regular basis

Homeless Management Information System (HMIS)

Program specifications to be awarded grant monies:

- HMIS provider will provide homeless data to MHDC or appointed agency in a timely manner
- HMIS provider will work with homeless provider agencies to gain accurate data and will encourage homeless providers to enter data into HMIS
- HMIS provider will work with each continua in their service area and attend housing meetings on a regular basis

Eligible use of grant funds:

- Administrative costs to provide administration of HMIS (including staff time/salary for completing data reports to MHDC)
- Administrative costs associated with creating queries and building/editing of the HMIS system
- Administrative costs associated with creating forms for the Missouri Housing Trust Fund
- Administrative costs associated with creating forms for the MHDC Housing First Program
- Administrative costs associated with generating and sharing data for the MHDC statewide homeless study

Contact Information:

If there are any questions, please contact:

- Sarah Parsons, Community Initiatives Assistant Manager
 - Phone – (816) 759 – 7265
 - Email – sparsons@mhdc.com

Please send all applications to:

Missouri Housing Development Commission
Community Initiatives Department
3435 Broadway
Kansas City, Mo 64111