

Missouri Housing Development Commission

FY2022

Missouri Housing Innovation Program Application Training



Strength, Dignity, Quality of Life
MISSOURI HOUSING
DEVELOPMENT COMMISSION

LISA MOLER
STATE PROGRAMS ADMINISTRATOR



Housekeeping

- This is a pre-recorded webinar, so there will be no question and answer portion.
- If you have question please call or email using the contact information at the end of the presentation.

Agenda

- I. General Information
- II. Program Overview
- III. Application Guidance
- IV. Applicant Requirements
- V. Grant Administration
- VI. Application Submission
- VII. Timeline
- VIII. Questions

Program Overview

Program Overview

Missouri Housing Innovation Program

Missouri Housing Innovation Program

Established in 2018

Increase equal access to housing opportunities, promote success in permanent housing for the hardest to house individuals & families and provide HMIS support for Missouri Continua

Consolidation of three previous MHDC grant programs

Program Overview

MoHIP Grant Types

A large green circle with a slight gradient and shadow, containing the text "Coordinated Entry System" in bold black font.

**Coordinated
Entry
System**

A large green circle with a slight gradient and shadow, containing the text "HMIS" in bold black font.

HMIS

Program Overview

MoHIP Grant Types

Coordinated Entry System (CES)

- Purpose
 - To assist in the operation of a Continuum of Care's CES
- Eligible Recipients
 - CoC recognized CES “access points”
- Eligible uses
 - Staff salary/benefits
 - Equipment (hardware & software)
 - Supplies
 - Mileage for staff travel associated with CES activities

Program Overview

MoHIP Components

HMIS

- Eligible Recipients
 - CoC designated HMIS Lead Agencies
- Purpose
- Eligible Uses
 - Staff salary/benefits
 - Travel expenses
 - Report & Programming fees

Program Overview

Notice of Funding Availability (NoFA)

- FY2022 amount available: \$810,000
- Application deadline: **October 29, 2021, 5:00 p.m. CDT**
- Applications are to be submitted through the MHDC Online Grant Interface:
<https://www.grantinterface.com/Home/Logon?urlkey=mhdc>
- Instructions on how to log on are located on the MHDC website
- Application period will close and be unavailable for submission after the deadline

Program Overview

Notice of Funding Availability (NoFA)

Allocation Areas

Balance of State CoC

Joplin CoC

Kansas City CoC

Springfield CoC

St. Charles CoC

St. Joseph CoC

St. Louis Region: St. Louis City and County CoCs

Program Overview

Funding Caps

Grant Component	Maximum Request Per Applicant
Coordinated Entry	\$100,000
HMIS	\$100,000
Total Combined Request:	\$200,000

Application Guidance

Application Guidance

Application Materials

Located on MHDC's website- MoHIP Homepage:

<http://www.mhdc.com/ci/mohip/index.htm>

- Notice of Funding Availability
- Application Guidance

Located on MHDC's website- CI Homepage:

<http://mhdc.com/ci/index.htm>

- Link to the MHDC Online Grant Interface
- MHDC Online Grant Interface Log On Instructions

Application located on the MHDC Online Grant Interface:

○ <https://www.grantinterface.com/Home/Logon?urlkey=mhdc>

Application Guidance

Basic Agency Information

- Agency Information
 - Provide the full legal name for the agency.
 - Provide the complete address.
- Agency Contacts
 - List contact information for a grant contact.
 - List the agency's Executive Director information.

Application Guidance

Proposal Information

○ Applicant Type

- If you are the CoC designated HMIS lead, you will select HMIS Lead Agency
- If you are a Coordinated Entry access point, you will select Coordinated Entry Point.
- If you are applying for both Coordinated Entry and HMIS funding, you will select Coordinated Entry Point and HMIS Lead

○ Requests by Grant Type

- Enter total amounts being requested by grant type
- If not requesting funds in a grant type, please enter '0'

Application Guidance

Proposal Information

- Coordinated Entry

- Explain how your organization participates with your CoC's Coordinated Entry System

- Need and Data Explanation

- Demonstrate the need for MoHIP funding using data
- Explain the need for MoHIP funding with quantifiable data
 - This can be done by presenting local, state, national or internal data regarding homeless populations and/or the effectiveness of the use of MoHIP funding in the context of ending homelessness.

Application Guidance

Attachments

- Board of Directors

- A complete list of organization's current board or governing members

- Sources and Uses

- MoHIP budget- revenue uses and sources of that funding

- Letters of Support

- Two letters that demonstrate the support of the MoHIP program

Application Guidance

Attachments

- Certificate of Good Standing
 - Current within 60 days of application due date
- 501 (c)(3) Verification
- Audit/Financials
 - Only include the independent auditor's report, not the entire audit

Application Guidance

Grant Components

- Budget and Detail

- Should match the amounts reflected in the Proposal Information section

- Narrative

- Fully address each item specified in the question in a clear and concise manor

Applicant Requirements

Applicant Requirements

Continuum of Care Participation

Applicants assessed for involvement in CoC

- Support from CoC; considered a member in good standing
- Representation at full meetings
- Point-In-Time Count
- Participation within CES

Grantees required to attend at least 75% of CoC meetings

Applicant Requirements

Coordinated Entry System Participation

- Consistent, uniform assessment and referral process for diversion, prevention, shelter, RRH, PSH, and/or other housing-related services
 - Processes/documents are same for all homeless service providers in the community
 - Reduces duplication of services
 - Clients referred to programs for which they are eligible
 - Maximizes efficiency and effectiveness

Grant Administration

Grant Administration

Requirements of MoHIP Grantees

- Quarterly Back-Up Submission
 - 25 percent Back-Up deadline
 - 75 percent Back-Up deadline
- Recordkeeping Requirements
 - Financial Documentation
- Monitoring
- Close Out

Grant Administration

Financial Processes

- Funding Period: January 1, 2022 - December 31, 2022
- 25% of the total grant award amount will be advanced at the start of the grant year
- Any advance of funds must be backed up before additional funds will be disbursed to a grantee

Application Submission

Application Submission

MoHIP Application

○ Located at:

<https://www.grantinterface.com/Home/Logon?urlkey=mhdc>

Deadline: **Friday, October 29, 2021, 5:00 p.m. CDT**

Timeline

Timeline

Event	Date
Application Deadline	October 29, 2021, 5:00 p.m.
Staff Recommendations	November 2021
Award Notifications	November - December 2021
Funded Training	December 2021
Funding Period Begins	January 1, 2022
Funding Period Ends	December 31, 2022
Grant Close Out Deadline	January 31, 2023

Contact Information

Lisa Moler

State Program Administrator

Phone: 816.759.7228

Email: Lisa.moler@mhdc.com



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