

MISSOURI HOUSING DEVELOPMENT COMMISSION

Form 445

HOME Repair Program

Reservation Request

Send to: MO Housing Development Commission
3435 Broadway Kansas City, MO 64111

(816) 759-6600
FAX (816) 759-6803

Mark Appropriate Box:

- Original Submission Or, Change Order Request
-Attach copy of Amended Work Write-up/Change Order
Extension Request
Cancellation

To Support This Request, We are Enclosing a Copy of Each of the Following:

- Copy of Application (Form #400)
Work Write-Up/Cost Estimate (Form #420)
Environmental Review (Include a copy of the SHPO Clearance Letter & Flood Letter)
All documentation used to calculate income (VOEs, Pay stubs & W2's, Social Security Letters, Child Support Documentation, Forms #422 or #423, etc.)

Part A: Housing Provider Information

Agency Name:
Agency Tax ID #:
Contact:
Phone #:
Fax #:
Estimated Completion Date:

Total Estimated Project Cost: \$
Total HOME funds requested from MHDC as reflected on the Work Write-Up:
(Include hard & soft costs only. Do not include admin.) \$
Other Contributions If applicable : \$
From:
Home's Current Value: \$
Est. of After Rehab. Value: \$

Part B: Homeowner(s) Information

Name(s):
Property Address:
City: Zip Code: County:
Household #: Monthly Gross Income: \$

Part C: MHDC Only **Once approved, this signed request will be returned to you then the project may commence.

MHDC Reservation #: Expiration Date:
Approved By: Date:

Part D: Change Order Request **Include Change Order if Applicable

Please change the following:

Man-Made Hazards:

- 1. Is the property within 2,500 ft. of the end of a runway at a civil airport? £ Yes £ No
- 2. Is the property within 15,000 ft. from the end of a runway at a military airfield? £ Yes £ No
If yes, get prior approval from MHDC.
- 3. Is the property near (within 1000 feet) a dump or landfill site? £ Yes £ No
- 4. Is the property adjacent/across from an industry that disposes of or handles hazardous wastes or chemicals? £ Yes £ No
- 5. Is the property adjacent/across from any underground storage tanks? £ Yes £ No
If yes, get prior approval from MHDC.

HISTORIC DATA:

- **Please attach copy of SHPO clearance report.**

Prepared by: _____
Signature Date

Typed Name & Title

For: _____

Agency Name

Do not write below this line

I have reviewed the information provided above, and the supporting exhibits. I certify that, to the best of my knowledge, the property is in compliance with the following regulations:

- 1) The property is compliant with 36 CFR Part 800
- 2) The property is not located in a Special Flood Hazard Area (24 CFR 55)
- 3) The property does not lie within an Airport Runway Clear Zone (24 CFR 51D)
- 4) The property is 24 CFR 51B
- 5) The property is compliant with 24 CFR 58.5 (l) (2).

_____ Date _____

MHDC Certifying Staff Member

Analysis Comments:

- See Rail Road Compliance File for additional information regarding “hot spots”.

