

SAMPLE ZONING LETTER

The following language is to be on the letterhead of the appropriate governmental unit providing the zoning information:

Date

Address letter to:
Missouri Housing Development Commission
Attn: Rental Production Division
3435 Broadway
Kansas City, MO 64111

RE: Name and Location of Project

Staff:

This letter will confirm that the land described in Exhibit "A" attached hereto has a zoning classification of _____, briefly described as _____, which is adequate to allow the development, construction, operation, maintenance, management, rental and use of the above-referenced housing development (select from the following):

- ___ proposed to be constructed
- ___ completed

upon the land described in Exhibit "A" attached hereto. The density requirements for this zoning classification are _____.

Conditional use restrictions or overlay regulations that may further restrict this property are the following: _____.

If you need further information, please contact me at:

Name of Governmental Unit

By: _____
Name/Title