

CONSTRUCTION LOAN CLOSING CHECKLIST

DEVELOPMENT NAME _____

MHDC # _____

BORROWER _____

UNDERWRITER _____

DEVELOPER CONTACT NAME, PHONE # AND EMAIL _____

MHDC LEGAL DEPARTMENT CONTACT PERSON _____

MHDC APPROVAL/MHDC USE ONLY												
	Please submit the following items to MHDC for review and approval:	Received	Review Completed	Comments	Legal	Architecture	Mortgage Credit	Tax Credit	Asset Management	Environmental	Underwriting	MBE/WBE Section 3
21	Home ownership addendum and related documents, if applicable											
22	Original Exhibit A-2, Management Certification											
23	Original Affirmative Fair Housing Marketing Plan											
24	Exhibit L - Property Data Sheet											
25	Original Exhibit J - Authorized Representative Designation											
26	Original Exhibit J-1 - Management Authorized Representative Designation											

Please refer to the Firm Commitment which states in detail all conditions to be met in order to close.
 A closing date will be set when all of the items listed above have been received and approved by MHDC.
 Closing will take place at the offices of the Missouri Housing Development Commission, 3435 Broadway, Kansas City, MO 64111.

Approval to close:

Legal		Date	
Architecture		Date	
Mortgage Credit		Date	
Tax Credit		Date	
Environmental		Date	
Underwriter		Date	
Asset Management		Date	
MBE/WBE/Section 3		Date	