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## **REQUEST FOR PROPOSALS**

### **REAL ESTATE BROKER**

**Closing Date February 28, 2015**

**4:00 P.M. Central Standard Time**

## **QUESTIONS AND ANSWERS**

- Question 1:** The RFP requests three (3) hard copies of the Response and one (1) 'electronic copy' on CD-ROM. If we email an electronic file (on PDF or Word) will that suffice for the 'electronic copy'?
- Answer 1:** Pursuant to the RFP requirements, the electronic copy must be provided on CD-ROM.
- Question 2:** Section VI of the RFP requests a client list that has participated in MHDC financed transactions. We may have clients that qualify but are unaware if they have worked with the MHDC in the past. Do you have a list of participants that you can provide and we can cross reference?
- Answer 2:** MHDC does not maintain a master list of all participants in its programs; therefore, such list cannot be provided. MHDC asks that the respondent use good faith efforts to identify and disclose any clients that may fall within this category.
- Question 3:** Can we review a copy of the MHDC's lease in order to provide professional advice and cost saving tips in our Response?
- Answer 3:** The lease information will be provided to the successful applicant once the RFP process is completed.